

SEEDS WP0 kick-off meeting in Lausanne, May 4-6
Provisional programme

Monday, 4 May (Room 5899), 5th floor

9:00 – 9:15	Welcome and opening
9:15 – 10:00	Programme and Objectives of SEEDS
10:00 – 10:30	Presentation of FORS (Peter Farago, Director of FORS)
10:30 – 10:45	<i>Coffee and tea break</i>
10:45 – 11:45	IDM, CPC, ISPJR, CEMI: Presentations about institutions and people
11:45 – 12:15	FFZG and IES: Presentations about institutions and people
12:15 – 12:45	ADP: Presentation about the institution and people
12:45 – 14:00	<i>Lunch break</i>
14:00 – 15:30	SERSCIDA: approach, outcomes, instruments, policies and procedures (reflections from ADP, FFZG, IES and FORS)
15:30 – 16:00	<i>Coffee and tea break</i>
16:00 – 17:00	SERSCIDA: approach, outcomes, instruments, policies and procedures (reflections from ADP, FFZG, IES and FORS)

Tuesday 5 May (Room 5899), 5th floor

9:30 – 11:00	Life of a data archive : Workflow, staff, skills, partnerships, etc. (FORS and ADP examples)
11:00 – 11:15	<i>Coffee and tea break</i>
11:15 – 12:45	General concepts: OAIS, DDI, and DSA
12:45 – 14:15	<i>Lunch break</i>

14:15 – 15:15	CESSDA: presentation and discussion (Paul Jackson, Managing Director of CESSDA)
15:15 – 15:45	SEEDS Advisory Board: brief presentations by members and discussion of roles and responsibilities
15:45 – 16:00	<i>Coffee and tea break</i>
16:00 – 17:30	Establishing new data service infrastructures: Understanding the research setting, possibilities and challenges (brainstorming, comments and discussion); Experiences from FFZG and IES
19:30	<i>Social dinner</i>

Wednesday 6 May (Room 5899), 5th floor

9:30 – 11:00	Planning for the project: Work packages, meetings and reporting
11:00 – 11:15	<i>Coffee and tea break</i>
11:15 – 12:45	Planning for the project: Work packages, meetings and reporting
12:45 – 13:45	<i>Lunch break</i>
13:45 – 15:00	Administrative issues (contract, budget and reporting)
15:00 – 15:30	Outlook: future meetings